

2018-2019 FULL VENDOR SERVICE PERMITS INFORMATION

Definition of Vendor Service Permits

Vendor Service Permits are designed for use by representatives of **non-affiliated service companies who** have contractual relationships with the University to deliver goods and/or services.

Parking Restrictions

Vehicles displaying Vendor Service Permits may park in the following areas:

1. Any marked service space within the time limits listed on the service permit sign.
2. Any unreserved parking space in ungated or gated lots. Vendor permits are not allowed in the Cardinal Deck (employee section of the Health Affairs Deck).
3. Vendors can park in pay lots, but must pay the fees upon exiting.

When looking for parking, representatives should look for locations in the order listed above.

Vendor permits may not park in the following areas:

1. Any area other than a marked parking space;
2. Metered spaces without activating the meter;
3. Any other reserved space, such as disability, visitor, Reserved at All Times, etc.
4. Visitor pay operation lots.
5. Fire lanes, sidewalks, or campus landscape

Procedures for Issuance of Vendor Service Permits

1. As of August 14, 2018, all existing Vendor Service Permits will expire. New Vendor Service Permits will be available after August 1, 2018 and will be effective from August 15, 2018 until August 14, 2019. There will be a charge of **\$808.00** per permit.
2. The attached application must be completed and returned to our office. The information requested is necessary to verify eligibility for a Vendor Service Permit.
3. If eligibility is met, your permit will be mailed to you, if requested, or can be picked up in the Parking Registration Office located in the Public Safety Building.
4. If you currently have gated access, you will continue to use your current gate card. New gate cards will not be issued. Replacement gate cards can be issued for a fee of \$10.00.
5. Payment for permits **must** be made by check, cash, Mastercard, or Visa. Checks should be made payable to **UNC-CH DPS**.
6. A missing permit must be reported to the UNC-CH Transportation and Parking. A charge of \$25.00 will be applied for the replacement of a lost permit. If a permit is found that was previously reported as lost, it must not be used and should be returned to the UNC-CH Transportation and Parking. Any vehicle found displaying a permit reported as lost or stolen is subject to a two hundred dollar fine and impoundment, which includes additional fees.
7. Permit costs will be pro-rated monthly.

University of North Carolina at Chapel Hill
Transportation and Parking

Public Safety Building, 285 Manning Drive CB 1610, Chapel Hill, NC 27599-1610
(919) 962-3951 (voice) (919) 962-2572 (fax) Website: www.dps.unc.edu